



Softlog.Sundries



Accurately allocate additional sundry costs and charges.

Softlog recognises that tracking and allocating charges associated with a range of services including courier charges, binding, postage, stamp duties, searches, etc. can often be a time consuming process for organisations.

Without the right solution to monitor, track and record these and other valuable client services every sundry cost represents lost profits.

Softlog.Sundries provides your organisation with a fast and convenient way of recording sundry costs allowing you to find and retrieve this important extra profit.

Operating across your standard network Softlog.Sundries can be accessed from any standard desktop PC or Notebook workstation. You can deploy Softlog.Sundries out to all staff who should be recording these often overlooked costs.

➔ Easy to Use

Packed with useful intuitive features, your staff will find it easy to use. Users simply click the right cost-type from the “tree view” list and assigning the correct account code is a breeze.

➔ Pre-defined Cost Types

Unlimited cost types can be pre-defined by your Softlog System Administrator for use on every station. Entry of a simple code tells Softlog.Sundries which item price and/or base price to apply to that job.

➔ Automatic Pricing

Softlog.Sundries can automatically calculate the billable value for each job, with options that allow staff to override the calculated value where appropriate and enter their own.

➔ Retain Incomplete Jobs

Retaining incomplete jobs is a great feature when you cannot complete all the details for a job straight away but don't want to overlook it later.

For example, if you couriered a delivery you may not find out the cost of that delivery until later in the day. In this case you could still enter the basic job details straight away and Softlog.Sundries will retain this job until you find out the cost and enter it later.

➔ Personal Lists and Look-ups

Softlog.Sundries features personal lists and look-up menus for ease of navigation. The system automatically creates a “most recently used code” list for each user and allows individuals to create “personal” lists to automate their workflow. Allocating correct codes is made simple with Softlog.Sundries.

Code Type	Code	Price Group	Price Level	Items	Value	Expense Date
Account		[blank]	[blank]	1	[80.00]	10/03/2013

➔ Softlog Enterprise Management Modules

The Softlog.Enterprise modules comprises of powerful management and administration applications that allows organisations to tailor each module specifically to their requirements, ensuring that every transaction is recorded with as little user input as possible. This results in dramatically increased recovery levels and subsequently higher revenue.